

Airport Advisory Commission



MINUTES

July 16, 2026 3:00 p.m.

International Stearman Community Center, Stearman Building, Second Floor

1. Call to Order

The meeting was called to order by Aaron Repp at 3:07 p.m.

2. Roll Call:

Present

Aaron Repp (Chairperson)
Ken Springer (KCAP Rep)
David Carlton
Greg Saul (Council Liaison)
Phillip Wolford (FBO Rep)

Ex-Officio

Aaron Gavin (Director of Public Works)
Don Miles (Director of Parks & Recreation)

Absent

David Christensen

Public Members in Attendance

Stuart Olmstead
Scott Delawder
Toby Myers

3. Approval of Minutes: June 18, 2026 Meeting

Aaron Repp requested a modification to the minutes to correct his statement during general discussion regarding the wildlife strike report. It was agreed to amend the minutes. Ken Springer made a motion to accept the minutes of the meeting with modifications and seconded by Greg Saul. The motion passed unanimously.

4. Updates and Reports:

a. FBO Update (Phillip Wolford)

Phillip Wolford provided the FBO update stating that a very rare B-24 is potentially flying into the airport tonight. He stated that the crop dusters are in action now. The parking lot project is looking great. He also stated that the Stearman Fly-in was now 45 days away.

b. Airport Manager Update (Aaron Gavin)

Aaron Gavin provided the Airport Manager update stating that there was an issue with the location of the 100LL tank for the fuel project. One of the FAA lines of business flagged the proposed location since it was inside the primary surface. The FAA was sent the project for review, with that location, back in November and was supposed to have 45 days to provide a response. This line of business did not provide a response until now. Aaron stated that this likely means that we will need to relocate the tank, as even though the 45-day window passed, they can still require that we move it. Aaron presented the

Commission with a potential alternate location on the north side of the apron. The Commission discussed this location. Phillip Welford stated that this location on the north end of the apron would not work as it interferes with the Stearman Fly-in and he would not support it. Other concerns with this location were also brought up, such as a potential for congestion when planes are waiting to fuel or interfering with entering and exiting the T-hangar area. The Commission discussed whether the tank could be moved directly west from where it was proposed onto the apron. Aaron Gavin stated that it could, but that it may end up in the middle of the apron to meet setback requirements from the primary surface. Other areas on the apron were discussed as potential options. The Commission agreed that additional information was needed about the exact distance that the tank would need to shift west from its currently designed location, as that may be a better option than the north end of the apron. Aaron stated that he would discuss this with the airport consultant and follow up.

Aaron Gavin also provided an update on the parking lot project, stating that it was going well. There were still some issues being worked through on the HMA mix design for the paving.

Aaron Gavin distributed an updated copy of the operations count for review by the Commission.

David Carlton asked about striping the pavement markings in the T-hangar parking lot. It was mentioned that this may have already been completed.

Scott Delawder mentioned the need for striping in front of the gate to prevent people from parking there during the Stearman Fly-in.

c. Airport Maintenance Update (Don Miles)

Don Miles provided the maintenance update stating that some of the items from the previous meeting had been addressed. He said they thought they had addressed the issue with the security gate. Stuart Olmstead said that it was still having issues and Don said that they would look into it again. Don also stated that there were still some dirt work items to be completed and an issue with a tile in a field that he would look into.

Aaron Repp stated that one of the MALSR's was leaning over and it was also mentioned that the rotating beacon was not working. It was also asked if the grass runway had been rolled and Don stated that it had. Phillip Welford stated that he had stopped at three general aviation airports recently and our airport looked the nicest in terms of the mowing that was being done.

5. Old/Tabled Business:

a. Proposed Hangar Land Lease discussion – Donivan Godsil

Aaron Gavin stated that he had no new information to share on this item.

b. Proposed Hangar Land Lease discussion – Midwest Custom Ag

Aaron Gavin stated that he was still waiting on feedback from Midwest Custom Ag on the site layout and draft lease.

6. New Business:

Phillip Wolford asked when the contract with Hanson Professional Services as the airports consultant was up for renewal. He recommended that the City at least consider other options when the contract was up.

7. General Discussion of other Airport Related Topics

None

8. Citizen Comments

Scott Delawder stated that the City should look into putting up a canopy and lighting leading from the apron to the door to Jet Air's offices. Toby Myers stated that that area does not drain well and the sidewalk is under water during and after a rain. Stuart Olmstead mentioned an issue with the Jet Air sign blowing around. Aaron Repp stated that the EAA chapter had a guest presenter from the Quad City airport and that he had discussions with him about IFR operations.

9. Next Meeting: The next scheduled meeting will be Thursday, August 20, 2026 at 3:00 p.m.

10. Adjournment: A motion was made by Ken Springer seconded by Greg Saul, to adjourn the meeting at 4:22 p.m.